

Medicare Event Checklist



AGENT NAME

EVENT DATE(S)

Booth/Stand Setup

- Table *(Should an event not provide you one, we recommend to invest in a personal table)*
- Chair(s) *(Should an event not provide you one, we recommend to invest in a personal chair)*
- iPros Tablecloth
- Prize Wheel

Agent Marketing Materials

- Business Cards
- Flyers
- Lead Cards
- Health Plan Material *(If Informal/Formal event, only display material branded with the filed Health Plan)*
- iPros Polo Shirt

Promo Items

- iPros branded promo items
- Toothbrushes
- Pens
- Pill Holders
- Misc. Giveaways *i.e. Sticky Notes, Stress Balls, Lens Cleaner, Etc.*